



One Bright Star Board Member Responsibilities & Commitments

One Bright Star Mission: To be a resource for grieving families after the death of a child.

Responsibilities:

- Attend all Board meeting, assigned committee meetings, and functions, especially the annual Children's Memorial Service.
- Be informed about the organization's mission, services, policies, and programs.
- Review agenda and supporting materials prior to Board and committee meetings.
- Serve on committees or task forces and offer to take on special assignments.
- Inform others about OBS and its symbol.
- Suggest possible nominees to the Board who can make significant contributions to the work of the Board and OBS.
- Follow conflict of interest and confidentiality policies.
- Make a personal financial contribution to OBS.
- Assist the Board in carrying out its legal responsibilities, such as reviewing OBS's annual financial statements.
- OBS Board Members shall serve a three-year term. Elections are held each year at the Annual Meeting, which is scheduled for November. Terms begin on Jan 1 and end on Dec 31. The limit is two consecutive terms, or a maximum of six years. The Board of Directors may extend terms with a 2/3 vote of the entire Board. Board members are asked to stay on until their position is filled.

Commitment Required:

- Commits an average of 6 hours per month.
- Miss no more than 3 regularly scheduled monthly meetings each year.
- Serves on at least two committees (service & fundraising).
- Actively demonstrate commitment to the organization and to the community.

Board of Director Meetings are held the 4th Monday of each month at 5:30 pm at Mayo Clinic Health System – Mankato, Hospital Administration Conference Room.

Signature: _____ **Date:** _____